

TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

Minutes CPC Meeting – Town Hall March 1, 2017

In attendance: John Dwyer, Ellen Duggan, Bill Cranshaw, Jon Lenicheck, Tom Hesbach, Steve Jones, Randy James, Rick Lefferts

Apologies: Lisa Hanley

1. 2/15 Minutes. Motion to approve (Bill), seconded (Tom). Motion failed, 0-8. The Chair asks members to please send edits to him.
2. Other Administrative Business – none
3. Project Business
 - a. Warrant articles for the 5/17 Town Meeting were reviewed, and edits offered. Motion to accept edits made (Tom) and seconded (Bill). Motion passed, 8-0.
4. Update on Ongoing Projects
 - a. Ellen reported back re: Planning Board seat on CPC. Planning Board claims it wanted to have 7th member whose sole responsibility was to attend CPC meetings.
 - b. Ellen noted there are some questions about unexpended funds from previously completed community preservation projects. After some discussion, Ellen indicated she would proceed with Mike Guzzo for clarification.
 - c. Tom gave a brief update on the golf course, re: the Boys and Girls Club of Assabet Valley and conservation restriction.
5. Grant Agreement Examples
 - a. Grant agreements will substitute for condition letters
 - b. Ellen and John agree to work with Lisa to put together draft grant agreement framework
 - c. John encourages members to look around at different draft frameworks and share
6. New Business – none
7. Motion to adjourn (Bill), seconded (Tom). Passes, 8-0.

Meeting adjourned, 7:58pm

Respectfully submitted,

Jon Lenicheck

Timeline of Dates for May 2017 Town Meeting — FY2017 CPA Proposals:

- October 3, 2016– Preliminary Application due
- Thursday, October 6, 2016 – CPC determines eligibility and notifies applicants
- November 9, 2016 – Final Applications due
- December 7, 2016 – CPC develops questions for proponents
- January 2017– Meetings with proponents and discussion
- February 15, 2017 – **Public hearing and final vote on proposals**

2016-17 Committee Positions:

Chair – John Dwyer
Vice Chair – Rick Lefferts
Treasurer – Steve Jones
Clerk – Lisa Hanley